



Position Description

Position Title: Maintenance	Date: June 2018
Salary Grade: \$200/week	Division/Department: Mt. Craggs & Gilmore Camp
Employment Classification: Seasonal	Reporting Status: Property Supervisor

Mission Statement

The Salvation Army, an international movement, is an evangelical part of the universal Christian church. Its message is based on the Bible. Its ministry is motivated by the love of God. Its mission is to preach the gospel of Jesus Christ and to meet human needs in His name without discrimination.

Position Summary

Under the direction of the Property Supervisor or Crew Chief, assist in the maintenance and repair of the camp's buildings, grounds, equipment and other facilities consistent with the mission and established policies and procedures of the camp.

Essential Functions

- Attend and actively participate in Staff Orientation.
- Maintenance related tasks as directed by the Property Supervisor, including but not limited to the following:
 - a. Trash Runs, Clean and Set-up rooms, Move furniture & sound equipment.
 - b. Mop Floors, Clean bathrooms, unclog Toilets.
 - c. Build Campfires, clean campfire pit, cut and stack Firewood
- Operate some equipment such as mower and wood splitter, in safe and efficient manner.
- Be aware and make necessary changes to hazards found on campgrounds.
- Assist in some minor repairs of buildings, facilities, and equipment.
- Perform all duties in accordance with camp policy and procedures, risk management guidelines, and American Camp Association accreditation standards.
- Assist with emergencies as needed and with weekly emergency drills.
- Assist with and be involved with the supervision of campers at chapels
- Assist with and be involved with the supervision of campers at during Sunday Services
- Assist cabin leaders in the supervision of campers and participate/lead nightly cabin devotions.
- Assist with and be involved with the supervision of campers at during campfires.
- When time permits, away from main responsibilities, be involved with cabin buddy assignment to assist with camper activities.

Working Conditions

Ability to walk, stand, bend, squat, climb, kneel and twist on an intermittent or sometimes continuous basis. Ability to grasp, push, and pull objects. May be asked to use a variety of equipment such as lawn mower, weed eaters, saws, ladders, pressure washer, non-power shop tools, etc. Might be asked to drive Golf Carts or Gators. Ability to lift, up to approximately 50 pounds, and occasional lifting of equipment.

Minimum Qualifications	Skills, Knowledge & Abilities
<ul style="list-style-type: none"> • Must be at least 18 years old of age. • Ability to follow through with assigned tasks • Ability to work on a team, relate and work well with others. • Ability to accept guidance, direction and supervision 	<ul style="list-style-type: none"> • Ability to understand and implement safety regulations and procedures • Ability, both visual and auditory, to identify safety hazards and monitor guest and staff behavior and enforce appropriate safety regulations and emergency procedures • Ability to safely and properly use maintenance equipment • Physical ability to respond appropriately to situations requiring first aid. Must be able to assist campers in an emergency (fire, evacuation, illness or injury). • Willing to live in a camp setting and work irregular hours. Operate with daily exposure to the sun and heat and other environmental conditions

Employee Signature

Print Name

Date

This position description has been assigned to indicate the general nature and level of work performed by employees in this classification. It is not designated to contain or be interpreted as a comprehensive inventory of all responsibilities and qualifications required of employees assigned to this position.