

Application to be a Breakthrough Leadership Board Member

Term would begin: Jan. 1, 2018

Deadline for submission: September 30, 2017

Name: _____ Date: _____

Address: _____

Phone: _____ Email: _____

Full Member of Columbia Heights? Circle: Yes / No

We pray for God's guidance for you and for us! Please answer the following questions and either, 1) Place your application and answers stapled together into Pastor Nathan's mailbox in the church office, OR 2) Email your responses to this application to **ncuster@columbiaheightsumc.com**. Thank you!

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**1) Would you be able to make a 3-year commitment to fulfill the Leadership Board requirements for our church AND be able to make a top priority in your life the 2-3 hours of pre-work and 2-3 hour meetings, 4-6 times a year? Circle: Yes / No**

**2) Are you willing to comply with a criminal background check? Circle: Yes / No**

**3) Are you willing to be interviewed in person or on the phone for this position? Circle: Yes / No**

**4) Our mission as a congregation is "to make new disciples of Jesus Christ for the transformation of the world." Do you agree that this is the most important thing we should be doing? Circle: Yes / No**  
If no, please explain why not. If yes, explain in a paragraph or two what this mission statement means -- writing as though you were explaining it to someone who is not familiar with Christianity:

**5) Here or on a separate sheet of paper, please answer:**  
a) How long have you been a Christian?

b) What does it mean to be a Christian?

c) How can someone become a Christian?

d) How do you currently serve / contribute to our church?

e) What has been your past and present experience in working with others on teams / committees / groups, including employment and volunteering?

f) What are your strengths and your weaknesses when working with teams?

g) What do you think our church does well?

h) What would you change about our church if possible?

i) What would you like our church to look like 5 years from now?

**10)** After looking carefully at the Ministry Description for the Leadership Board position, the Board Member Covenant, the Statement of Faith, and the Qualifications / Decision-Making Criteria, what else would you like to tell our Nominating Committee and Pastor about yourself?

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THANK YOU for being willing to place your life in the hands of the Lord as one who is willing to be available for use in this role. Bless your courage, and know that God WILL use you to bless others in some way now and into the future, regardless of the outcome of this selection process! We will notify you before the November 14, 2017 Charge Conference meeting as you whether or not you will be listed at that meeting for final approval to become a Board Member.

Ministry Description: Breakthrough Leadership Board Member

Accountable to: The Leadership Board Chair, the Pastor, and the District Superintendent.

Reports to: The Leadership Board Chair.

Term: 3 years, with annual evaluations and re-appointment.

Responsibilities:

- 1) *Govern* the church in partnership with the Senior Pastor who *leads* the church. This includes: helpful advisement of the Senior Pastor; evaluation and accountability of the senior pastor's actions; approval of the budget; approval of the creation / deletion of paid staff positions; make decisions of legal nature, such as those that necessitate "Trustees" types of decisions; and ensure that our ministries stay aligned with the mission of the congregation.
- 2) Attend all Board meetings (quarterly plus occasional emergency meetings, 2-3 hours per meeting) unless an emergency conflict arises, having read correspondence and done pre-work (usually 2-3 hours worth) and prayed about the agenda.
- 3) Read and respond accordingly to Board emails and phone calls, and participate fully in training opportunities that will be provided.

Qualities, Skills, and Abilities Required:

- 1) Total commitment to Christ, agreement with our Statement of Faith, love for our congregation, and passion for the Mission of our church.
- 2) A full member of our church who is faithfully exercising the vows of membership and agrees with and signs the Board Member Covenant.
- 3) Personality and behavior consistent with the Character, Competency, Chemistry, and Culture requirements associated with the position as listed in the Decision Criteria below.
- 4) Willing to faithfully execute the Responsibilities above.
- 5) Able to share insights with clarity, participate fully in making difficult and controversial decisions, and maintain high levels of confidentiality and team support when such decisions are being made.
- 6) Able to explain / teach / coach other ministry leaders in the church to enable vital ministry to be done.
- 7) Understand basic financial and personnel principles relating to the leadership of an organization. (For instance, principles such as income, expense, hiring/firing, delegation, strategy, etc.)

Measurements of Effectiveness:

- 1) Attendance of and participation in meetings
- 2) Timely and thoughtful responses to emails, phone calls, and meeting discussions.
- 3) Consistent display of the appropriate traits of character, competency, chemistry, and culture.
- 4) After one year, an evaluation will be made to determine whether it is appropriate for the Board member to continue in the position. The position will be renewed up to a maximum service length of three years.

Breakthrough Leadership Board

Qualifications and Decision-Making Criteria for Member Selection

We all have our own struggles and shortcomings related to various things on this list, so we are looking for general consistency with these lists, not perfection! Also, some of these qualifications will factor into the decision more than others. The ideal person for this role is at least growing forward in these areas:

Character reflects Christian maturity (1 Timothy 3, Titus 1, 1 Peter 5, 1 Cor. 13, etc.)

Total commitment to Christ and the Christian Faith as described in the UMC Statements of Faith		
Honest	Teachable	Faithfulness to spouse
Honorable	Good Listener	Fair
Respected	Respectful	Tithes
Not addicted	Open minded	Reasonable
Committed	Not Overbearing	Not easily offended
Good at confidentiality		

Chemistry for working on a team

Brave	Gets along with people
Personable	Gentle/even tempered
Willing to critique but not too critical	Team player
Willing to share opinions openly	Doesn't offend people easily or purposefully
Doesn't take things personally	Doesn't easily get hurt or hold grudges

Competency to do the task

Able to teach/explain	Shares opinions	Big-picture person
Good at managing time	Organized	Able to dedicate time to the task
Understands duties	Can accept instructions	Able to follow guidelines, steps
Understands accountability and is accountable		Leads such that others do follow

Culture fits our Church

Available to give the time needed to the Board
Passionately dedicated to what we're doing as a congregation
Committed to: Diversity of ages & races, Multitude of styles/worship
Willing to support the Prescriptions as a 1st priority
Generous Giver of Time, Talent, and Treasure to the church
Faithful to the church through Prayers, Presence, Gifts, Service, Witness
Good track record of giving time to Ministry/Service
Faithful participation in worship, personal prayer, small group discipleship

**No more than one family member may serve on the Board at any given time.

**Paid Staff and spouses of staff are ineligible to serve on the Board.

***After serving a 3-year term, Board members must wait at least 1 year before reapplying.

