

Kids-N-Christ

@ Calvary  
Baptist Church

Preschool  
Handbook  
For  
Parents

Dear Parents & Families:

Welcome to the Kids n Christ preschool program, equipped to help nurture the relationship your child will have with Christ and you. We are excited to teach your preschooler about the world God created. Your preschooler will be enjoying many opportunities that will bring much excitement.

Our main goal while working with your preschooler will be to love your child as Christ loves us. We will overlook the imperfection in behavior, attitude, and worldly expectations, and love your child as we love ourselves through Christ. We will overlook all other concerns and personal attitudes so that we may focus on our classes and do our job as expected by the parents through this preschool program.

Again, Welcome!

Tammy Chastine, Director KNC

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# **OUR PHILOSOPHY**

1. Each child is important to God and also to us.

2. The learning process of life is set in motion in very early childhood, planted as a seed. It is important to help each child receive the best start with their personal growth and development.

3. Families are very important to the child and, therefore, we encourage and appreciate parent input, observations and participation.

4.

## **WHAT WE TEACH YOUR PRESCHOOLERS?**

What are we going to teach? Why this way?

We are not a custodial service. Kids-N-Christ is a preschool teaching program. We use the WEE Curriculum [Weekday, Early Education] which is a Christian based teaching plan.

Since preschool children are concrete, literal thinkers, they must manipulate objects to learn. Therefore, we use activity teaching to provide the most effective learning environment for your children.

We want our program to give each child exciting, choice-filled opportunities to learn and explore.

Activity teaching promotes the development of the following characteristics in children:

Initiative

Imagination

Self-control

Self-confidence

Ability to work with others

The joy of learning

The ability to sort and organize information.

Activity teaching helps the teacher in the following ways:

Quickly spot the childish misconceptions and misunderstandings of what you are teaching

Express feelings, fears etc. through artwork if they are given the chance to be creative.

Gives children a way to express what they have learned when they cannot put it into words.

## **OPPORTUNITIES YOUR PRESCHOOLER**

### **ENJOY\$ WHILE IN PRESCHOOL**

At Kids-N-Christ your preschooler is taught according to his/her level of understanding using this WEE Curriculum. This curriculum provides a teaching topic for each week and allows us to organize play and learning centers where children can make choices for individual and small group activities. Biblical ideas are introduced as a seed that will sprout more of an involved understanding at a later age.

***Eight general subjects are suggested for teaching the Bible to preschoolers, they are as follows:***

- |               |   |
|---------------|---|
| God           | Positive feelings are taught about people and things associated with God. We want to help them associate the created world with God.            |
| Jesus         | We want preschoolers to learn the importance of Jesus as He was born and as He grew. Jesus belonged to a family and is a very important person. |
| Natural World | We teach preschoolers that God created the world for them and we thank God for the beauty created.  |

Bible	We teach preschoolers that the Bible is a very important book that tells about God, Jesus and the created world.
Self	We teach the Biblical principals that we are special, this helps to enhance the appreciation of the preschooler as a person of worth.
Others	We help the preschoolers to be aware of others and respect that others are important too.
Family	We teach the importance of family by teaching them why their family is important to them.
Church	We teach positive feelings about church and how preschoolers are important to the church.

The preschool teachers understand that not all Preschoolers are at the same developmental stage. The content of the Biblical areas mentioned above is always adapted to meet the needs of your preschooler. Your preschooler is never made to do any activity that he/she does not want to do, they are never rejected in any way.

From a very early age your preschooler is learning the importance of God and His creation. As you can see your child's teacher has a big responsibility in modeling God and His relationship to him/her. Each activity or paper your Child brings home has a very important lesson attached. That scribble or painted picture reinforces the abilities that God has designed for your child, not perfect but free from ridicule. Many times teachers have heard a parent respond to a scribbled page with negative remarks only to make their child not feel accepted. Please remember that it is important to respond positively to your child because you are responding to God and His divine purpose for your child. Take time to read the literature your child brings home and ask your preschooler what they learned at preschool that day, you might be surprised at what you hear.\*

The truth about God and positive reinforcement are always taught in your preschooler's class. Please remember that in return your child will have a good attitude about God and church, but also remember that a preschooler is an imitator and no matter what he/she does you must be willing to demonstrate positive spiritual guidance to your child in your home.

**KIDS N CHRIST**  
**PRESCHOOL POLICIES**

**PROVISIONS** The children to be cared for in the KNC preschool program are those natural, adopted or foster children, (from 1 yr. until the time they are enrolled in kindergarten, which is at the age of five or six.) All parents are required to know these preschool policies. *The preschool facilities are available only when under the supervision of duly authorized personnel.*

**AVAILABILITY** The preschool program will operate along with the LCPS calendar. Holidays will be taken accordingly. The program will be open promptly at 9:00 am each program day ends, and children are to be picked up promptly by 1:30 pm.

**Snow Day or Weather Related Closure:** IF....In the event of a snow day, (OR any other weather related public school closure) we will go along with the public school's decision. IF we feel it is unsafe to travel or have our parents out, & the public schools have NOT cancelled school-each students parent will receive a phone call or text from their child's teacher, informing them of our decision. We will also have posts on Social Media, and send out group e-mails. **(You will NOT be required to pay for this day if we are closed).**

**PROGRAM** (*This program will consist of children ages 1yr. to 5yr. depending on when they enter kindergarten.*)

Kids n Christ staff are equipped with CPR and First Aid certificates. We have Fire Drills & 911 Drills, once a month at different times during the day. You can reinforce the importance of this procedure by talking about the reasons we do this with your child.

**DISCIPLINE** *Every family needs rules, correction, and discipline* just as every preschool program needs the same. Here at KNC preschool we believe that the parent is the ultimate example of the Lord thus everything you do will influence your preschooler. We feel very strongly that you are the ultimate disciplinarian, Ephesians 6:1-3, and it is our role as caregivers to be an extension of this.

*As a parent you have authority because God calls you to be an authority in your child's life. You have the authority to act on behalf of God thus your child is under the authority of God and they are responsible to obey God in all things,*

*Deuteronomy 6:2*

**DISCIPLINE EXPECTATIONS** Your preschooler will be expected to: **Honor and treat the teachers with respect, obey the rules of the classroom, and correct themselves if and when they are disciplined.** We believe that the heart of the child is the center location for all behavior both good and bad, Proverbs 4:23, therefore we will be correcting your preschooler with time out appropriate to their age along with techniques that ask heart questions. Instead of “Why did you...” questions, we will ask, “What were you feeling?” “What did your friend do to make you upset?” “What was the problem with...?”

*We do not want them just to change their behavior we want them to have a change in their heart.*

We will not be asking them to do anything unreasonable just expressing themselves to think about their behavior both good and bad and acknowledge that they are under the authority of God and they are responsible to obey God in all things, Deuteronomy 6:2.

**PARENTAL INVOLVEMENT** God has blessed you with a child(ren) and you have entrusted them to us as caregivers/teachers. It is a circle that with the proper attention will help your preschooler understand God's love and how to make the right choices. If your preschooler chooses not to obey consistently your child's teacher will be talking to you about possible solutions.

We try to furnish each child with the individual attention needed to meet his/her needs, and we ask that parents limit their requests for special attention and care to those that are truly necessary.

**OOPS! I FORGOT SOMETHING** If you forgot something & must return to your child's room, please stay out of sight. You can always leave any items at the front desk, and they will be delivered to your child's classroom. Try not to let your child see you. This may trigger his/her inner time clock to thinking it's time to go.

**ILLNESS** For the protection of your child and other children, parents are requested not to leave a child who appears ill. The following guidelines were taken from *the report of the Committee on Control of Infectious Diseases of the American Academy of Pediatrics*.

**A child should not leave the home when any of  
the following exist:**

- Fever: The child **MUST** be 24 hrs. "Fever Free" before returning to the classroom
- Any skin infection including boils, ringworm, & impetigo or unexplained skin rash
- Any symptoms of the usual childhood diseases (scarlet fever, German measles, mumps, & chicken pox)
- Common cold (from onset through one week)
- Sore throat or cough
- Croup
- Vomiting and/or diarrhea: **MUST** be 24 hrs. since last "episode"
- Pink eye and other eye infections
- **LICE: ANY child MUST BE completely FREE from lice before returning to preschool. We reserve the right to check your returning preschooler for any remaining lice upon re-turning after the lice episode.**

## **PARENT INFORMATION**

**LUNCH** Bring a simple lunch. Finger food is especially good for toddlers. Pack a beverage in a non- breakable container. Please send only plastic bottles for your child. Mid-morning snacks with water will be provided. Please limit the sweets. Due to time constraints in the classroom at lunch-times, Please do NOT send/lunch items that need to be microwaved.

**CLOTHING** Bring a complete change of clothing if your child is not yet completely potty trained. Bring sufficient disposable diapers, wipes, etc. to keep your toddler comfortable all day. It is suggested that children be dressed in comfortable, loose fitting, machine washable clothing that will not restrict free movement. They will be involved in art activities in most sessions. Although smocks are used, occasional soiling may occur.

### **ITEMS FOR THE ONE YEAR OLD CLASS**

**LABELING** Parents are required to label all (diaper bags, bottles, pacifiers, etc.) belongings for the child. Your child's teacher will give you a handout telling you exactly what additional items (specific to this classroom) you will need to send for your child.

### **OTHER INFO:**

**In order to have your child in the 3 year old classroom, he/she MUST be potty-trained at the start of the school year.**

In order to play on ALL of our playground equipment, your child needs to be wearing closed-toe shoes OR sandals that are strapped on, for their safety while playing outside.

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**FIRST DAY OF PRESCHOOL** Please remember that in preparation for your preschooler's first day of school your child will need: 1. Updated Shot Record 2. Lunch Box 3. Emergency Form Filled Out. (Please, do NOT leave any blank spaces on this form)

***Families, when leaving your preschooler, tell your child in a kind, but firm voice, that you are going but will return. Leave immediately. Usually within 10 minutes a crying child adjusts and joins in the activities. If he/she continues to cry, you will be notified.***

\*Families: Each classroom will have a specific list of needs for their room. You will be given this list upon enrollment or at our Open House at the beginning of the school year.

**INFORMATION CUBBIES** Your child will have an information cubby in their room. Please check it every time you pick-up your child. (Notices, Scholastic order forms & Information to you will be left in this box.) Notifications will also be posted on social media and through email.

**PAYMENT** You may leave your payment @ the KNC Welcome Desk, just drop it into the payment box on the countertop. **All Payments are due on the first KNC week of the new month for that entire month.** The monthly fee is non-refundable should your child miss any days due to illness, vacations, or any other circumstance. We accept: cash & checks **OR** you can pay on-line through Pay-Pal. There will be a 3% charge on all card payments.

## **CHILD PICK UP**

**PICK UP BY 1:30 PM** Please be prompt in picking children up at 1:30 pm. Many of our teachers are mothers of school-age children and need to get home to them. Therefore they will help us in enforcing a \$10.00 per every 15 minutes late, charge.

**SIGNING YOUR PRESCHOOLER IN & OUT:** Sign your child in/out– (**EVERY DAY**) including name & time. No child will be released to any person except a parent of that child. Special permission by a parent will allow a sibling, friend or another family member to pick up the child. A picture form of ID will be required for new faces that pick up your preschooler.

**PRESCHOOL SECURITY:** The KNC Preschool has ALWAYS had security measures in place for our preschoolers & their families. **In addition, there is a security code pad at the front preschool entrance, & each year that access code will be changed. EVERY parent will be notified of the new access code at the beginning of each new school year.** ALL teachers & staff have been trained in security procedures in addition to the CPR procedures. Please know that we are committed to the safety & security of all preschoolers & their families.

**MONTHLY NEWS:** Each month, a newsletter (along with a calendar for the upcoming month) will be sent to you via email. It will let you see what days we will have KNC & the special things your child will experience for that month. You **ARE** expected to pay for each school day that your child is enrolled, but not for scheduled days off; (as per LCPS Calendar).

**BOOK ORDERS :** Are sent into “Scholastic Book Club” on a monthly basis. Order sheets are placed in your child’s cubby. If you wish to order please make the check payable (Sorry, we **CANNOT** accept cash) to SCHOLASTIC and place it in the payment box @ the KNC Welcome Desk. KNC receives points through Scholastic to buy new books for our program!

**CONCERNS:**

Please talk to the preschool Director, who will look into the situation and report back to you as soon as possible.

**SNACKS & SEASONAL PARTIES:**

Please be aware that snacks may be prepared by the staff and sometimes a parent. Safety precautions are taken in the food preparation for your child’s safety.

**COSTS**

**\$25.00 Application Fee**

*There will be a 1 time (NON-REFUNDABLE)*

*Application fee of \$25 for new students when an application is completed & returned to KNC.*

**REGISTRATION FEES:**

\$120.00/per year, per child, for 1 day a week

\$125.00/per year, per child, for 2 & 3 days a week

**DAILY FEES:**

\$20.00 for the first child

\$18.00 for the second child

\$16.00 for each additional child

These fees are due at the first of every month. There is always a calendar posted (at the KNC Welcome desk and on-line) to see how many school days are in each month. These fees are non-refundable should your child become ill or go on vacation during the month. Due to limited space, if your child misses 3 consecutive KNC scheduled days without notifying the director, or your child's teacher your child's name will be removed from the attendance roll and their space will be given to another child.

**LATE CHARGE**

\$10.00 per 15 minutes per child for children picked up after 1:30 PM. ***Please Note: We MUST enforce this rule, as our teachers need to pick up their own children from school.***

**Days of Operation**

Tuesday ..... 9:00am-1:30 pm

Thursday ..... 9:00am-1:30 pm

Friday ..... 9:00am-1:30 pm

**KNC Direct Cell#: (575)520-6810 Only available on KNC days of operation. Call or Text!**

**Disclaimer**

We reserve the right, as circumstance may arise, to discharge a child from the program. You will be consulted before such action is taken.